



Learner Services Teacher

Job Title: Learner Services Teacher

Reports to: Director of Learner Services

Profile: Learner Services Teacher will serve as a member of the Learner Services Team and work to meet the specific needs of the child (children) that they are assigned to. He/she will be responsible to teach the specific curriculum for their content area. He/she will develop and carry out daily multisensory lesson plans for each individual or group of students they are working with. He/she will report to the Director of Learner Services, and will communicate regularly with parents and the classroom teacher. He/she will be responsible for fostering an appropriate learning environment for the student(s) they are assigned to, to help them reach their full academic, spiritual and physical potential in Christ.

Spiritual Requirements:

- Evidence of a committed and mature faith in Jesus Christ
- A belief that the Bible is God's inerrant and infallible word
- Evidence of active church attendance and membership at a church whose statement of faith is consistent with Central Christian Church
- Agreement with CCA's Mission, Core Values, Purpose and Statement of Faith
- Agreement with CCA's employee lifestyle statement
- Willingness to serve as a Christian role model as outlined in the CCA employee handbook
- Willingness to set an example of prayer, Bible study and unity in Christian fellowship
- Commitment to resolve professional and personal conflict biblically

Responsibilities:

Operational

- Establish a supportive and positive classroom atmosphere
- Maintain a strong working relationship with the students and parents
- Comply with the times for services, and be prepared for each daily lesson
- Adhere to systems and procedures of the academy that have been established by the Administrative Team
- Maintain documentation of progress in the program
- Communicate clearly and regularly with the parents of the child and the classroom teacher
- Assist in keeping the classroom and Explore areas clean and organized
- Collaborate with other staff as needed to meet the needs of each student and help the day run smoothly
- Treat all information about the students as confidential, only to be shared as needed with others on the team.
- Pray for the students, families, and staff of CCA
- Other duties as assigned

Family and Community Relations

- Support faculty, families, students, and visitors through effective communication processes and problem-solving efforts maintaining confidentiality

Education and Experience Requirements:

- High School diploma or equivalent
- Training for the specific program that will be taught
- Teaching experience helpful

Working Conditions & Physical Requirements:

- Primarily one-on-one teaching time, with the ability to engage with students and other teachers in the classroom as directed.
- The ability to stand, walk, sit, kneel, bend, reach, grip, climb, push, pull, or carry for a duration of time. Ability to lift 25 pounds. The ability to use fine motor skills, including tactile, while performing a task.

ACKNOWLEDGEMENT

I acknowledge that I have read the job description and requirements for the Learner Services Teacher position and I certify that I can perform these functions.

Employee/Applicant Signature: _____ Date: _____

Supervisor/Hiring Manager: _____ Date: _____

This job description in no way states or implies that these are the only duties to be performed by this employee. The Supervisor will be required to follow any other instructions and to perform any other related duties as assigned by appropriate administrator. Central Christian Academy reserves the right to update, revise or change this job description and related duties at any time.

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