



## **Central Christian Academy Excel (Gifted) Program Teacher**

**Job Title:** Excel (Gifted) Program Teacher

**Specific Grade(s):** 1<sup>st</sup>-6<sup>th</sup>

**Reports to:** Academic Dean

**Profile:** The Excel Teacher is part of the Learner Services faculty at Central Christian Academy and is responsible for teaching Christ-centered instructional objectives to students who have recognized abilities in Math and Language. The ideal candidate will have a vibrant faith in Jesus Christ as well as gifted educational experience with elementary students. Any candidate must also have a clear biblical view of creation. This position is part-time and will require a minimum of 12 hours per week of instruction and an additional 2-4 hours per week of planning. Salary is commensurate with education and experience.

### **Spiritual Requirements:**

- Evidence of a committed and mature faith in Jesus Christ
- A belief that the Bible is God's inerrant and infallible word
- Evidence of active church attendance and membership at a church whose statement of faith is consistent with that of CCC and CCA
- Agreement with CCA's Mission, Core Values, Purpose, Statement of Faith, Biblical Lifestyle Statement, and Statement on Life, Marriage, Gender Identify and Human Sexuality
- Agreement with CCA's employee lifestyle statement
- Teach biblical truth to elementary and junior high students
- Willingness to serve as a Christian role model as outlined in the CCA employee handbook
- Willingness to set an example of prayer, Bible study and unity in Christian fellowship
- Commitment to resolve professional and personal conflict biblically

### **Professional Requirements:**

- Provide educational leadership for gifted and high-achieving students
- Teach or coordinate project-based learning for students in grades 1-6
- Integrate biblical truth into the subject area
- Integrate and teach appropriate technology in lessons
- Participate in faculty meetings, all-employee meetings, and conferences
- Manage a classroom effectively and efficiently
- Develop positive rapport with students, parents, and colleagues
- Utilize the school's SIS program (FACTS) effectively to communicate and keep records
- Use platforms such as Google Classroom and Microsoft Teams
- Maintain a clean, attractive, and well-ordered classroom environment
- Willingness to agree to follow the policies and procedures outlined in the CCA employee handbook

### **Personal Requirements:**

- Strong communication skills with both students and adults in both speech and writing
- Organizational skills to maintain clear curricular goals and current records
- Maintain strict confidentiality in communications and personal information

- Successfully collaborate with other teachers
- Recognition of the need for good public relations
- Represent the school in a professional manner to its constituency and the general public

**Education:**

- Bachelor's degree in education required
- Classroom teaching experience preferred
- State licensure or ACSI certification required
- Training or experience in working with gifted and high-achieving students preferred
- Willing to be a lifelong learner through continuing education

**Physical Requirements:**

The ability to stand, walk, sit, kneel, bend, reach, grip, push, pull, carry for a full day of school. Ability to lift 25 pounds. The ability to use fine motor skills including tactile while performing a task.

**Acknowledgement:**

I acknowledge that I have read the job description and requirements for the Excel (Gifted) Program Teacher position, and I certify that I can perform these functions.

Employee/Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Administrator Signature \_\_\_\_\_ Date: \_\_\_\_\_

*This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the appropriate administrator. Central Christian Academy reserves the right to update, revise or change this job description and related duties at any time.*

**Applicants: Please apply [here](#)**