



**Central Christian Academy
Junior High English/Language Arts Teacher**

Job Title: Junior High School English/Language Arts Instructor

Specific Grade(s): 7th & 8th grade

Reports to: Secondary Principal

Profile: The Junior High English/Language Arts instructor is a vital part of the faculty at Central Christian Academy and is responsible to teach Christ-centered instructional objectives. The ideal candidate will have a vibrant faith in Jesus Christ as well as educational experience teaching ELA at the upper elementary or secondary level. This position is a salaried position that is eligible for benefits. Salary is dependent upon degrees earned and experience.

Spiritual Requirements:

- Evidence of a committed and mature faith in Jesus Christ
- A belief that the Bible is God's inerrant and infallible word
- Evidence of active church attendance and membership at a church whose statement of faith is consistent with that of CCC and CCA
- Agreement with CCA's Mission, Core Values, Purpose and Statement of Faith
- Agreement with CCA's employee lifestyle statement
- Ability to teach biblical truth to junior high school students
- Willingness to serve as a Christian role model as outlined in the CCA employee handbook
- Willingness to set an example of prayer, Bible study and unity in Christian fellowship
- Commitment to resolve professional and personal conflict biblically

Professional Requirements:

- Ability to teach 7th and 8th grade ELA courses or higher
- Develop engaging lessons
- Create and administer appropriate assessments
- Ability to differentiate instruction with regard to varied learning differences of students
- Keep daily and weekly records for attendance, grades and lesson plans
- Ability to integrate biblical truth into subject area
- Ability to manage, integrate, and teach appropriate use of technology in lessons
- Participate in faculty meetings, all-employee meetings, and conferences
- Ability to manage a classroom effectively and efficiently
- Ability to develop positive rapport with students, parents, and colleagues
- Ability to utilize school's SIS program (FACTS) effectively to communicate and keep records
- Ability to use platforms such as Google Classroom, Microsoft Teams as needed
- Maintain a clean, attractive, and well-ordered classroom environment
- Agree to follow policies set forth in the CCA employee handbook

Personal Requirements:

- Strong communication skills in both speech and writing
- Organizational skills to maintain clear curricular goals and active records
- Strong confidentiality in communications and personal information
- Ability to successfully collaborate with other teachers
- Recognition of the need for good public relations
- Ability to represent the school in a professional manner to its constituency and the general public

Education:

- Bachelor’s degree in English or English education required
- Secondary classroom teaching experience preferred
- State licensure or ACSI certification required

Physical Requirements:

The ability to stand, walk, sit, kneel, bend, reach, grip, push, pull, carry for a full day of school. Ability to lift 25 pounds. The ability to use fine motor skills including tactile while performing a task.

Acknowledgement:

I acknowledge that I have read the job description and requirements for the Junior High ELA Teacher position, and I certify that I can perform these functions.

Employee/Applicant Signature _____ Date: _____

Administrator Signature _____ Date: _____

This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the appropriate administrator. Central Christian Academy reserves the right to update, revise or change this job description and related duties at any time.

Apply [here](#)